

**2021/22 學年幼兒班(半日制 - 上午)收生安排**

	日期	教育局	明愛凌月仙幼稚園
二零二零年	7月	家長須於2020年9月至11月為子女向教育局申請「2021/22 幼稚園入學註冊證」(下稱「2021/22 註冊證」 ⁽¹⁾)	派發申請表及 接受新生入學申請 ⁽²⁾ 9月1日(二)開始
	8月		
	9月		
	10月		報讀 2021-22 年度入學簡介會 暫定 10月10日(六)上午9:00 - 11:30 簡介學校的辦學宗旨、課程及參觀學校 需預先報名，簡介會只招待家長， 恕未能提供兒童暫託服務 報名請與校務處聯絡
			截止遞交入學申請表 10月24日(六) 逾時遞交申請者，將視為候補申請， 待本校有學位空缺時再作處理
	11月		新生面見日 ⁽³⁾⁽⁴⁾ 11月7日或14日(六) 約見時間將於十月，個別以書面通知 取錄結果將於 12月4日(五) 或前以書面通知
12月			
二零二一年	1月	教育局向成功申請之家長發出「2021/22 註冊證」	新生註冊日 1月7日(四)至9日(六) 家長必須在當天遞交 2021/22 註冊證正本及註冊費⁽⁵⁾
	2月 - 5月	2月初教育局網頁公佈幼稚園 K1 學位的空缺資料	備取生通知 本校將自行處理學位安排

(1) 教育局以「幼稚園入學註冊證」作為 2021 / 22 學年的 K1 註冊文件，如未能在指定的註冊日期提交有效的註冊文件，本校或未能為獲取錄兒童完成手續，因此家長務必於指定日期內向教育局申請相關註冊證。

(2) 入學申請程序：(不設限額收取入學申請表)

2.1 家長可自行到本校網頁(<http://lyskg.caritas.org.hk>)下載或親臨本校索取入學申請表。派表時間：星期一至五上午十時至十二時及下午二時至四時
星期六 上午十時至十二時

2.2 填妥表格後，請連同兒童的出生證明書副本及三個回郵信封
(分別貼上 HK\$2 郵票，為配合電腦系統，信封面請以中文書寫兒童姓名及住址)

2.3 繳交報名費用港幣四十元正(請以劃線支票付款，支票抬頭請寫
(Caritas Ling Yuet Sin Kindergarten / 明愛凌月仙幼稚園，請背書兒童姓名))
無論申請成功與否，報名費概不退還

2.4 *郵寄或親身遞入學申請表：(本校不接受傳真或電郵方式遞交報名表格)

本校地址：香港薄扶林道五十四號，信封請註明【入學申請】

親臨遞交表格時間：星期一至五上午十時至十二時及下午二時至四時
星期六 上午十時至十二時

*(*郵寄入學申請表：請張貼足夠郵費之郵票，根據郵政局資料，若郵費不足，郵件將由郵政局處理，入學申請表將不獲處理，詳情敬請參閱香港郵政網頁)*

(3) 新生面見安排：

3.1 面見以廣東話及小組遊戲形式進行

3.2 請由一位家長陪同兒童參與面見

(如需要傳譯/翻譯服務，請致電與本校聯絡)

(4) 收生準則及優先考慮

4.1 於 2021 年 9 月 1 日滿兩歲八個月；

4.2 兒童面見時之表現；

4.3 家長認同學校的辦學理念及教育目標；

4.4 *就讀本校學生之弟妹；

4.5 *本校畢業生之弟妹；

(*請留意由於學位所限，並非所有符合優先考慮的申請人均會獲取錄。)

(5) 2021/22 註冊證正本及註冊費

2021/22 之註冊費將列明於取錄信件內。如有關兒童於新學年入讀本校，本校會於九月期間退回註冊費，若家長於註冊後決定為子女轉校，請以書面通知本校，本校會退回相關註冊證，但註冊費將不獲退還。在取回註冊證後，本校亦不會再為該兒童保留學位。



Caritas Ling Yuet Sin Kindergarten

Information on Admission to K1 Class in the 2021/22 School Year

School Information

Please scan the QR code or visit the Education Bureau (EDB) website.



Application Procedures

1. Collection of Application Forms (No quota)

Application forms can be obtained from school in person or download from school website

<http://lyskg.caritas.org.hk>

2. Return of Application Forms (No set quota)

i. **Return Method:** Please submit the completed application form in person / by post together with the following documents required:

- ✓ a copy of the child's birth certificate
- ✓ three self-addressed stamped envelopes
- ✓ a crossed cheque for Application Fee HK\$40 (made payable to Caritas Ling Yuet Sin Kindergarten). The application fee is non-refundable whether the application is successful or not.

ii. Return Period:

- ✓ Submit in Person : Monday to Friday 10:00a.m. to 4:00p.m. and Saturday 10:00 a.m. to 12:00 noon.
- ✓ Submit by Post : Please mark "Application for Admission" on the envelope .
- ✓ Application Form and required documents should be submitted **on or before 24th October 2020** .
Fax or e-mail application will not be accepted.

Interview Arrangement

1. The Kindergarten will arrange interview for all applicants.
2. Interviews will be conducted on **7th or 14th November 2020**.
3. Group interviews will be arranged.
4. Parents are required to accompany their child for the interview.
5. Interview will be conducted in Cantonese. Please contact us at 2517 8785 if interpretation / translation service is required.

Admission Criteria and Factors for Consideration

1. For K1 class: the child should be at least 2 years and 8 months old when she/he is admitted in September 2021.
2. Interview performance of the child.
3. The alignment of the parents' view with our school mission and values.
4. The applicant with sibling(s) currently studying in our school will be given due priority consideration.
5. The applicant has sibling (s) of our school's graduated alumni.

As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place. Our school has the final interpretation and decision on the factors concerned.

Announcement of Admission Results

We will inform parents of the K1 admission results before 4th December 2020 by post.

Registration Arrangements

1. Successful applicants: Parents should complete the registration procedures for their child from **7 to 9 January 2021** ("Centralised Registration Dates") by submitting the original of the "2021/22 Registration Certificate (RC)" to our school and paying the registration fee.
2. The registration fee for 2021/22 will be noticed. For those admitted children, the registration fee will be deducted from the school fee in September 2021.
3. If parents cannot submit the "2021/22RC" during registration, our school may not be able to complete registration for the child. Hence, parents are required to submit application for the Registration Certificate to EDB within the specified period (September to November 2020).
4. Should parents decide to change school after registration, please notify to us in writing. We will return the "2021/22 RC" but the registration fee will not be refunded. Upon obtaining the "2021/22RC", our school will no longer keep the school place for the child.
5. Applicants on waiting list will be notified if there were availability after the Centralised Registration Dates.

Enquiry

Should there be any enquiry, please contact us at 2517 8785

Information of Admission can be obtained from EDB website:

Please scan the QR code.

