

只供學校填寫  
For School's Use Only

申請編號 Ref: \_\_\_\_\_

申請日期 Date: \_\_\_\_\_



明愛凌月仙幼稚園  
Caritas Ling Yuet Sin Kindergarten

入學申請表  
Application Form

兒童相片  
Photo

學童個人資料 Information of Student

中文姓名 Name in Chinese		英文姓名 Name in English	
出生日期 Date of Birth	(日 Day /月 Month /年-Year)	年齡 Age	
出生地點 Place of Birth		性別 Sex	<input type="checkbox"/> 男 M <input type="checkbox"/> 女 F
出生證明書號碼 HK Birth Certificate No.		籍貫 Native Place	
宗教 Religion		電郵地址 Email Address	
住址 Address			
聯絡電話 Contact No.		家長使用語言 Language used by parents	
曾就讀幼稚園/幼兒學校 Nursery/Kindergarten attended			班級 Class attended
擬申請班級 Applying for Class	<input type="checkbox"/> K1 幼兒班 <input type="checkbox"/> K2 低班 <input type="checkbox"/> K3 高班 <input type="checkbox"/> AM 上午(K1-K3) <input type="checkbox"/> WD 全日(K2-K3)		
有否子女/親屬/朋友/現在/曾經在本校就讀 Particulars of Siblings/Relatives/Friends attending /having attended this kindergarten (if applicable)			
姓名 Name		與兒童關係 Relationship with children	

家庭成員概況 Details of Family Member(s)

	父親 Father	母親 Mother	監護人 Guardian
中文姓名 Name (Chinese)			
英文姓名 Name (English)			
身份證號碼(首4個字母及數字) HKID No. (first 4 digits)			
學歷 Academic Qualification			
職業 Occupation			
工作電話號碼 Office Tel No.			
手提電話號碼 Mobile Phone No.			
工作地區 Working District			
監護人與兒童關係 Relationship with children	不適用 N/A	不適用 N/A	

(請看後頁)

其他同住的家庭成員（包括同住的未婚子女及受供養的父母）：

Other Relatives living together (including unmarried children and dependent parents) :

姓名 Name	性別 Sex	年齡 Age	與兒童關係 Relationship with children	職業/就讀班級 Occupation/Class Attending

認識本校途徑

Way(s) of knowing our school : ☐親屬 Relative(s) / ☐朋友 Friend(s) / ☐網頁 Website /  
(可選擇多項)  
(Please indicate with "✓" in the appropriate boxes :)  
☐學校活動 School Activity / ☐地區活動 District Activity  
☐其他 other(s) (請列出 Please specify) : \_\_\_\_\_

家長選擇本校原因 Reason(s) of selecting our school :

\_\_\_\_\_

\_\_\_\_\_

備註 Remarks :

\_\_\_\_\_

本人在申請表上所填寫的一切資料均屬真確，申請人所提供的資料只用於處理入學申請之用，並同意若申請人未獲取錄或自動放棄學位，有關資料將於一年內全部銷毀。根據個人資料（私隱）條例規定，申請人有權要求查閱、更正及更新其個人資料。如有查詢，請與幼稚園聯絡。

I hereby certify that the information provided is true and accurate. I understand that all information provided to the school during the enrolment process will be treated confidentially. Records will be permanently destroyed within one year if I give up the enrollment or are not shortlisted. In accordance with the Personal Data (Privacy) Ordinance, applicants have the right to access, correct and update their own personal data. Please approach the kindergarten for any enquiries.

家長/監護人簽署 Signature of Parent/Guardian : \_\_\_\_\_ 日 期 Date : \_\_\_\_\_

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只供學校填寫

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入校日期 Date of Admission :	
離校日期 Date of Discharged :	
離校原因：升小一/搬遷/其他 Reason of Discharged: Graduation/Removal/Other	

備註 Remarks : \_\_\_\_\_

<input type="checkbox"/> 報名費 Application fee	<input type="checkbox"/> 出生證明文件副本 Photocopy of applicant's birth certificate	<input type="checkbox"/> 回郵信封(3 個) Three envelopes with stamps and address
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明愛凌月仙幼稚園  
Caritas Ling Yuet Sin Kindergarten



學校電話：2517 8785  
學校地址：香港薄扶林道五十四號  
地下至一樓  
學校電郵：pslys@caritas.org.hk  
學校網址：<https://lyskg.caritas.org.hk/>  
學校專頁：<https://www.instagram.com/caritas.lingyuetsin.kg/>  
Facebook：<https://www.facebook.com/profile.php?id=100084704347186&mibextid=ZbWKwL>

## 2026 / 27 年度申請幼兒班 入學須知



### 一.收生安排

	事 項	日 期	備 註
1.1	派發報名表	2025年9月1日起	可到本校索取或從網站下載 <a href="https://lyskg.caritas.org.hk/">https://lyskg.caritas.org.hk/</a>
1.2	接受報名  <ul style="list-style-type: none"> <li>親身遞交或</li> <li>郵寄至香港薄扶林道54號地下明愛凌月仙幼稚園，信封請註明【入學申請】</li> </ul> <p>請留意在信封上貼上足額郵票，若郵資不足的郵件，一律會由香港郵政處理)</p>	2025年9月1日起  親身遞交時間為 星期一至五： 上午9:00 - 下午5:00 星期六： 上午9:00 - 中午12:00	請提供以下資料：  1. 填妥之申請表（貼上兒童照片一張）； 2. 兒童出生證明書副本一張； 3. 回郵信封3個（已貼上\$2.2郵資及寫上回郵地址）； 4. 報名費\$40（支票抬頭：明愛凌月仙幼稚園）  *已繳費用，概不退還*
1.3	家長自行申請  「2026/27 幼稚園入學註冊證」	2025年9月至11月	「2026/27 幼稚園入學註冊證」申請資料及表格可在教育局網頁查閱及下載
1.4	截止接受報名	2025年10月25日	如申請人於截止報名日期後遞交入學申請表，學校會視乎學額的空缺安排約見與否。
1.5	發信通知約見安排	2025年10月中旬起	兒童於2026年9月1日足2歲8個月才獲安排約見
1.6	進行面試	2025年11月1日(六)	校方將以書面個別通知家長
1.7	發信通知申請結果及註冊日期	2025年11月14日(六)前	
1.8	辦理註冊手續  (繳交之註冊費款項將於2026年9月份學費內扣除/退回，倘中途放棄學位者，已繳付之註冊費恕不退還)	2026年1月2至3日	註冊時請提交以下文件：  1. 「2026/27 註冊證」正本 2. 註冊費 970 元正
1.9	2026年1月底教育局網頁公佈幼稚園K1學位的空缺資料	校方將透過電話或書面個別通知備取生家長	

## 二. 收生程序

- 2.1 香港明愛轄下11所幼兒學校及幼稚園招生資料已於**2025年8月**刊登於公教報；有關本校之報名手續，包括索取及遞交報名表方法，歡迎瀏覽網頁：<http://lyskg.caritas.org.hk/>；
- 2.2 本校於10月中分別以信件方式個別通知已遞交申請表格之家長，安排約見新生及家長的日期和時間。**約見安排於11月進行**；
- 2.3 校方會在接見家長後約一個月內以信件方式寄出兒童取錄結果通知書，家長如逾期未接獲通知，可致電本校查詢；
- 2.4 已獲取錄之學生家長須於指定日期內繳交註冊費；而備取生將列入輪候冊名單；於統一註冊日後，**如學校仍有學位，本校將收取備取生，並通知家長安排備取生辦理註冊手續**；
- 2.5 校方會在每年**3月舉行新生家長會**，闡釋入學安排；倘日後有棄位者，校方會安排備取生辦理註冊手續；
- 2.6 按機構行政指引，所有未被取錄之學童報名表將儲存一年後銷毀，期間家長倘有查詢，亦可直接與校方聯絡。

## 三. 新生面見安排

- 3.1 為減低幼兒對陌生環境的抗拒，請安排一位**成人**陪同幼兒進行面見；
- 3.2 面見以**廣東話**進行，透過與家長及兒童個別交談並觀察幼兒遊戲情況；
- 3.3 **非華語兒童入學申請**的安排：  
學校可按需要為申請人安排傳譯及/或翻譯服務，或家長和兒童由懂中文的親友陪同會面，協助溝通。**如需要傳譯/翻譯服務，請與本校聯絡。**

## 四. 考慮取錄因素及準則

基於學位有限，以下僅為考慮因素，取錄權由校方決定

- 4.1 兒童年齡於**2026年9月1日足齡2歲8個月(幼兒班)**。
- 4.2 家長認同學校的使命與教育目標；
- 4.3 兒童面見時的表現；
- 4.4 有兄姊為本校現讀學生，方便家長接送；
- 4.5 有父母/兄姊為本校畢業生；
- 4.6 居住於中西區，就近入學。
- 4.7 雙職家庭/基於特殊情況需要全日制(只低班及高班全日制適用)

## 五. 2026/27註冊證正本及註冊費

- 5.1 2026/27之註冊費為（港幣\$970半日制、\$1570全日制（低班及高班適用））。如有關兒童於新學年入讀本校，繳交之註冊費將於2026年9月份學費內扣除/退回，若家長於註冊後決定為子女轉校，請以書面通知本校。本校會退回相關註冊證予K1幼兒班家長，但各班已交的註冊費將不獲退還。在取回註冊證後，本校亦不會再為該兒童保留學位。

## 六. 《幼稚園及幼稚園暨幼兒中心概覽》- 本校資料

[幼稚園及幼稚園暨幼兒中心概覽 2024/25 學年](#)



明愛凌月仙幼稚園

Caritas Ling Yuet Sin Kindergarten



Tel: 2517 8785

Address: G/F-1/F, 54 Pok Fu Lam Road, Hong Kong

Email: [pslys@caritas.org.hk](mailto:pslys@caritas.org.hk)

Website: <https://lyskg.caritas.org.hk/>

IG: <https://www.instagram.com/caritas.lingyuetsin.kg/>

Facebook: <https://www.facebook.com/profile.php?id=100084704347186&mibextid=ZbWKwL>

## Information on Admission in the 2026/27 School Year

### 1. Admission Schedule for 2026/27 School Year



		Date	Remarks
1.1	Distribution of Application Forms	From 1 September, 2025	Parents can obtain the Application Forms from our Nursery School or download from: <a href="https://lyskg.caritas.org.hk">https://lyskg.caritas.org.hk</a>
1.2	Registration <ul style="list-style-type: none"> <li>Submit in person,</li> <li>By post, the school address is G/F-1/F, 54 Pok Fu Lam Road, Hong Kong.</li> </ul> Please mark the envelope as [Application for Admission]. Please affix sufficient stamps on the envelope. If not, it will be handled by Hongkong Post.)	1 September 2025 onwards  Note - Submission time : Monday to Friday 9:00am - 5:00pm; Saturday 9:00am - 12:00nn	Please provide the following when submitting the Application Form:  1. Completed application form 2. A copy of Birth Certificate of the applicant 3. 3 self-stamped envelopes for return-mail 4. Application fee HK\$40(a crossed cheque made payable to "Caritas Ling Yuet Sin Kindergarten") - Payment non-refundable
1.3	Parents are required to apply for "2026/27 Registration Certificate for Kindergarten Admission" through EDB	September to November 2025	The application forms for the "2026/27 Kindergarten Admission Certificate" can be downloaded from the EDB website, or can be obtained from all District Offices, Post Offices, Regional Education Service Offices, and Student Financial Assistance Agency of EDB.
1.4	Deadline of Application	25 October 2025	For application submitted after the deadline, we will notify the applicant's parents if there will be vacancy after the normal application procedures.
1.5	School sends a notification letter regarding appointment arrangement	Start from mid-October 2025	To be eligible for interview, the child must reach <b>the age of 2 years 8 months when he/she is admitted to K1 class in September 2026</b>
1.6	Interview	1 November 2025	The school will inform individual applicant in written by post.
1.7	Notification of interview result and registration date for 2025/26 school year admission	Before 14 November 2025	
1.8	Registration of successful applicants (The paid registration fee will be deducted/refunded from the tuition fee in September 2026. If the seat is given up, the registration fee will not be refunded)	2-3 January 2026	Please register in person together with the following:  1. 2026/27 Registration Certificate for Kindergarten Admission (original copy) 2. Registration fee HK\$ 970
1.9	Announcement of K1 vacancy information released by the EDB after the Centralized Registration Dates (i.e. from late January 2026)	The school will inform individual applicant by phone or post.	



## 2. Admission Procedure

- 2.1 The enrollment information of 11 preschools and kindergartens under Caritas Hong Kong has been published in the Kung Kao Po in August 2025. For the application procedures, please visit website: <http://lyskg.caritas.org.hk/>
- 2.2 In **mid-October**, the school will notify parents who have submitted the application form individually by letter, we will arrange a date and time to meet our new students and their parents. **Appointments are generally arranged in November.**
- 2.3 The school will send **the admission result** of the child by letter **within about a month after the meeting** with the parents. parents can call the school for enquiry, if they do not receive the notification within the time limit.
- 2.4 The parents of students who have been admitted must pay a registration fee within the specified date; the waiting students will be included in the waiting list; after the unified registration day, if the school still has places, the school will accept those waiting students and notify parents to arrange for registration procedures.
- 2.5 The school will hold a parent meeting for new students **in March every year** to explain the admission arrangement; if there is a place in the future, the school will arrange the registration procedures for other waiting students.
- 2.6 According to the administrative guidelines of the organization, all application forms for students who have not been admitted will be stored for one year and then be destroyed. During this period, if parents have any enquiries, they can contact the school directly.

## 3. Interview arrangements for new students

- 3.1 In order to reduce children's resistance to unfamiliar environments, please arrange an adult to accompany your child to the interview.
- 3.2 The interview will be conducted in **Cantonese**, through individual conversations **with parents and children and observation of children during play.**
- 3.3 Arrangements for admission applications for non-Chinese speaking children: When interviewing non-Chinese speaking children, our school will **arrange interpretation services** for applicants if needed, or parents and children may be accompanied by relatives and friends who could understand Chinese to assist in communication. For interpretation/translation services, please contact the school on 2517 8785 or email to pslysca@caritas.org.hk.

## 4. Consideration of admission factors and criteria

Due to limited places, the following are only considerations, the admission right is determined by the school.

- 4.1 The age of the child is 2 years and 8 months (K1) on 1 September 2026.
- 4.2 Parents agree with the mission and educational goals of the school.
- 4.3 Children's performance in interviews.
- 4.4 There are brothers and sisters who are current students of the school, which is convenient for parents to pick up and drop off.
- 4.5 There are parents, brothers and sisters who are graduates of the school (who have completed K3)
- 4.6 Those who live near Sai Ying Pun and nearby our school.  
(Please note that due to places limitations, not all applicants who meet the priority consideration will be admitted)
- 4.7 Dual-career families/ families with special circumstances (K2/K3 whole day class only)

## 5. 2026/27 original registration certificate and registration fee

The registration fee for 2026/27 (K1 Class) is ( HK \$ 970 – half day class , HK\$ 1,570 whole day class. If the child is enrolled in the school in the new school year, **the registration fee paid will be deducted/refunded from the tuition fee in September 2026.** If parents decide to transfer their children to other school after registration, please notify the school in writing. **The school will return the relevant registration certificate (for K class only), but the registration fee will not be refunded.** After the registration certificate is returned, the school will no longer retain the place for the child.

## 6. 《Profile of kindergartens and kindergarten-cum-Child-Care Centres》 - Information about our school

[Profile of Kindergartens and Kindergarten-cum-Child Care Centres 2024/25 School Year \(kgp2022.azurewebsites.net\)](https://kgp2022.azurewebsites.net/Profile-of-Kindergartens-and-Kindergarten-cum-Child-Care-Centres-2024/25-School-Year)